Trindel Insurance Fund

Alpine - Colusa - Del Norte – Lassen – Modoc – Mono – Plumas - San Benito – Sierra – Sutter - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

AGENDA
BOARD OF DIRECTORS
May 18-19, 2017
Mono County
Double Eagle Resort & Spa
5587 CA-158
June Lake, CA 93529

PRESIDENT	VICE PRESIDENT	SECRETARY
Chester Robertson	Peter Huebner	Carol McElroy

May 18 & 19, 2017 8:30AM

Call to Order

A. Roll Call.

Voting Members & Alternates Present:
Chester Robertson – Modoc (President)
Sherri Adams – Sutter
Angela Bickle – Trinity
Cathy Hafterson – Del Norte
Van Maddox – Sierra
Roberta Allen – Plumas
Tony Shaw – Lassen
Jay Sloane – Mono
Sarah Simis – Alpine

Members Absent:
San Benito County
Colusa County

Others Present:
David Nelson – Staff
Randy Robertson – Staff
Brian Ralph – Staff (departed at 10:00am on May 19th)

B. Public Comment:

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No Public Comment

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C. Consent Agenda:

1. Approval of Minutes of January 2017 Meeting.

2. Approval of Register, Checks & Invoices for the third quarter of the 2016-17 fiscal year pursuant to Bylaws Article XIV, Section 2.

Executive Director, David Nelson walked the Board through the consent agenda. Discussion was held on check register.

Motion by, Tony Shaw and Second by Van Maddox, to approve the January 2017 Minutes and Register, Checks & Invoices for the third quarter of 2016-17 fiscal year pursuant to Bylaws Article XIV, Section 2, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

D. Election of President, Vice-President and Secretary for the 2017-18 fiscal year.

Motion by Tony Shaw, and Second by Angela Bickle, to appoint Chester Robertson for President, Roberta Allen for Vice President, Cathy Hafterson for Secretary, unanimously approved.

E. Appointment of two members to the Executive Committee for the 2017-18 fiscal year.

Executive Director, David Nelson talked about the Executive Committee. Richard Egan and Carol McElroy were volunteered to be on the Executive Committee.

Motion by Van Maddox, and Second by Sherri Adams, to appoint Richard Egan and Carol McElroy to the Executive Committee, unanimously approved.

F. Informational Items: Staff Reports on activities since the January 25-27, 2017 Board Meeting.

Executive Director, David Nelson presented the Workers' Compensation Program staff report, attended DSR meeting, finished CSAC Audit, 3 staff attended workers' comp training, 4 attended law training, file review for Plumas.

Executive Director, David Nelson presented the Property & Liability Program staff report. Discussion on certification renewal, praxis report.

Executive Director, David Nelson presented Administration report. Discussed financial analyst hire, PERS payment process. Completing GASB 68 should be done before audit, researching Workers' Compensation costs per claim. Discussed Law Enforcement Body Camera program.

Director of Loss Prevention Programs, Randy Robertson talked about 37 County visits since last visit, 55 workshops, 5 consulting visits, Ergonomics, 12 cancellations this year (3 due to

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weather), Increase in 1825 training, creating new trainings based on DSR meeting & HR feedback. Discussed possibility of baseline testing for marijuana pesticide exposure, agreed to research and report back to Board.

G. Discussion/Adoption: Conflict of Interest Code.

Executive Director, David Nelson reviewed the Conflict of Interest Code.

Motion by Van Maddox, and Second by Sarah Simis, to adopt the Conflict of Interest Code as presented, unanimously approved.

H. Discussion/Review: Statement of Net Position, Statement of Revenues Expenses and changes in Net Assets, Budget, Treasurers Report, as of April 15, 2017.

Executive Director, David Nelson walked the Board through the Trindel Financial Statements as of April 15, 2017. Loss Prevention Program Salary figures are low, but 3rd person expected to be hired in fall 2017. Paid George Hill, settled on $4,000 after we stopped using them. Substantial savings in Property & Liability Program. Discussed Chandler account earnings. Transfer of $8 million from the General Account to the Money Market account.

I. Review and Adopt: Investment Policy pursuant to Government Code Section 53646(a).

Executive Director, David Nelson talked about the Investment Policy.

Motion by Van Maddox, and Second by Sarah Simis, to adopt the Investment Policy as presented, unanimously approved.

J. Authorize and Approve: Treasurer to invest, reinvest, sell or exchange securities for the 2017-2018 fiscal year as required by Government Code Section 53607.

Executive Director, David Nelson talked about the Treasurer's ability to invest, reinvest, sell, or exchange securities.

Motion by Van Maddox, and Second by Tony Shaw, to approve Treasurer to invest, reinvest, sell or exchange securities for the 2017-2018 fiscal year as required by Government Code Section 53607, unanimously approved.

K. Discussion/Direction: Consideration of creating a Pooling Layer in the Workers' Comp Program.

Executive Director, David Nelson walked the Board through options for a Pooling Layer within the Workers' Comp Program. Discussed benefits of a pooling layer, including reduced individual member risk and better predictability. Allocation of premiums should be based on exposure rather than experience. Board discussed basing premiums of off FTE vs Payroll dollars. A new fund would be created to account for the pool. Also discussed time commitment, assessments, stop loss coverage, new memberships & withdrawals, and setting up a Claims Review Committee. Next step is to have an actuary run numbers to determine estimated premiums and projections for various pool amounts.

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L. Discussion/Adoption: Resolution No. 17-01 adopting budgets for all programs and activities for the 2017-18 fiscal year.

Executive Director, David Nelson walked the Board through 2017-18 budget. Discussion was held on any significant changes from previous year.

Motion by Van Maddox, and Second by Angela Bickle, to adopt Resolution No. 17-01 adopting budgets for all programs and activities for the 2017-18 fiscal year, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

M. Discussion/Adoption: Resolution No. 17-02 setting premiums for the 2017-18 fiscal year for all programs.

Executive Director, David Nelson walked the Board through setting premiums for the 2017-18 fiscal year.

Motion by Van Maddox, and Second by Sherri Adams, to adopt Resolution No. 17-02 setting premiums for the 2017-18 fiscal year for all programs, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

N. Discussion/Adoption: Resolution No. 17-03 approving the return of funds and giving the option to take a credit as partial payment of the 2017-18 premium invoice or taken as a return of cash.

Executive Director, David Nelson walked the Board through the return of funds options.

Motion by Sherri Adams, and Second by Cathy Hafterson, to adopt Resolution No. 17-03 approving the return of funds and giving the option to take a credit as partial payment of the 2017-18 premium invoice or taken as a return of cash, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

O. Discussion: Performance evaluations of contractors.

Executive Director, David Nelson walked the Board through all of the contractors and discussion was held on the performance of each contractor.

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P. Discussion/Adoption: Resolution No. 17-04 approving Salary Schedule.

Executive Director, David Nelson walked the board through Salary Schedule changes discussed at previous meeting.

Motion by Sherri Adams, and Second by Tony Shaw, to adopt Resolution No. 17-04 approving Salary Schedule, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

Q. Discussion/Adoption: Resolution No. 17-05 Funded deductibles and claim repayment plan for Medical Malpractice and Pollution programs.

Executive Director, David Nelson walked the Board through plan for funding deductibles for Medical Malpractice and Pollution programs.

Motion by Sherri Adams, and Second by Trinity, to adopt Resolution No. 17-05 Funded deductibles and claim repayment plan for Medical Malpractice and Pollution programs, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

R. Discussion/Adoption: Resolution No. 17-06 Liability Program Litigation Management Guidelines.

Executive Director, David Nelson walked the Board through Liability Program Litigation Management Guidelines. Discussed payment to attorneys for research time and deadline changes from 45 to 60 days.

Motion by Angela Bickle, and Second by Van Maddox, to adopt Resolution No. 17-06 Liability Program Litigation Management Guidelines, unanimously approved.

AYES: Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, Sutter, Sierra, Trinity
NOES: None
ABSTAIN: None
ABSENT: Colusa and San Benito

S. Discussion/Accept: Praxis Summary Report.

Executive Director, David Nelson discussed the Praxis audit of Liability/Property. May use Praxis to review Workers' Compensation Program. Left some funds in 2017-18 budget for Praxis services if needed.

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T. Discussion/Approve: Budget adjustment for 2016 -2017.

Executive Director, David Nelson walked the Board through proposed budget adjustments for the 2016-17 budget.

Motion by Angela Bickle, and Second by Sherri Adams, to adopt Budget adjustment for 2016 - 2017, unanimously approved

U. Future Meetings: Pick dates for the September Meeting in Modoc.

Executive Director, David Nelson walked the Board through the talked about future meetings. The September Board Meeting will be held in Modoc County on September 21-22. Location and dates for the January 2017 meeting. Will be held in Sutter in January 2017.

V. Closed Session: Executive Director Evaluation.

Adjourn into Closed Session 9:30am

Closed Session

Executive Director Evaluation.

President, Chester Robertson, reported out that discussion was held on the Executive Director's Evaluation.

Adjourn out of closed session 11:30am.

Adjourn. Date: May 19, 2017 Time: 11:30am

Respectfully Submitted by Executive Director, David Nelson

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